

DevMan Guide

# Bursary Management & Distribution Software

Track bursary life cycle and return on investment per student.

Verify student results while seeing which students are at risk.

Improve monitoring and reporting requirements.

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# Your struggle

- ① You use a spreadsheet to manage and monitor your bursary life cycle resulting in inaccurate information and errors.
- ① There is miscommunication among your team members and tasks get forgotten.
- ① Applications get lost under the large amount of admin, with students missing out on life-changing opportunities.
- ① Allocated funds don't seem to add up.



# The solution

- ✓ A simple yet effective online application form for students to fill in.
- ✓ Easily track communications made to internal staff and bursary applicants.
- ✓ Track and report bursaries to board members and stakeholders using real-time data.
- ✓ Manage the full life cycle of the bursary applicant from application to offboarding.
- ✓ A central tool for your entire team to be in one place.

# Automate, track and centralise

On an all-in-one platform  
with DevMan's powerful  
cloud-based solution.

DevMan is designed to be easily customisable, aligning with bursary application fields and reporting needs to streamline your processes.

Experience the convenience of a straightforward online application system for students seeking bursaries and submitting their academic results.

Effortlessly communicate with all applicants and beneficiaries in bulk. Facilitate requests for online result submissions, ensuring easy verification. At the same time, it helps you pinpoint students who may need additional support.

## Recruitment and selection

Capture and prioritise applications for thorough assessment of learner data through fields designed to assist in information collection.

## Business support

Support business process with a central online system that creates transparency between departments and office locations.

## Research and advocacy

Research trends and prospects through fields designed to assist in information collection and identifying trends.

# One portal One team

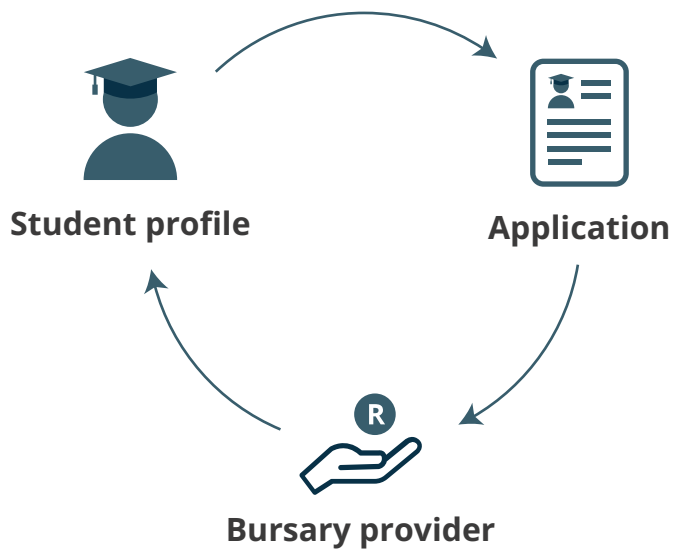
## Alumni team

Maintain contact with historical bursary recipients and track alumni career paths with communication, events and fundraising.

## Programme managers

Manage and keep track of each student's details and bursary data including results, interactions and communications.

# Bursary life cycle



Link bursary data with student profiles and the bursary provider, enabling you to track the bursary life cycle and return on investment per student.

Our solution enables you to track the bursary life cycle and return on investment per student through online application and academic results submission forms.

This allows you to verify student results and identify which students are at risk, driving your efficiency and improving monitoring and reporting requirements.



**DevMan's configurable workflow helps you manage this process from start to finish.**

- ✓ Control workflow with predefined paths ensuring staff perform tasks at specific intervals.
- ✓ Record workflow steps such as project milestones and student status.
- ✓ Assign tasks and reminders to student advisors and administrators.
- ✓ Generate student result reminders within DevMan for timely reporting.
- ✓ Draw data in meaningful ways to assist with decision-making.

# Financials

## Process thousands of claims and payments in minutes.

Along with the automated payment notifications and a seamless integration with online payment portals and your accounting system, DevMan ensures accurate and secure recording, processing and reporting of bursary financials.

DevMan finance has all the elements you need, from your organisation's spend budget through to individual payments.

- ✓ High-level budgets
- ✓ Repeat payments
- ✓ Claims processing
- ✓ Payment processing
- ✓ Requisition and remittance workflow
- ✓ Integrated online payment portal
- ✓ Posting to accounting system

# Monitoring & evaluation

Monitoring and Evaluation tools are an integral component to measure your return on investment. DevMan helps you manage the process by allowing you to:

- ✓ Collect and store results via the online portal
- ✓ Report on student results, demographic statistics, financials and more
- ✓ View dashboards quickly





# Security FAQs

## **Does DevMan comply with POPIA?**

We endeavour to follow industry standard best practice for security (See our Technical and security document). The DevMan team has been made aware of POPIA requirements, and all are bound by confidentiality agreements. We regularly carry out assessments of technical and organisational safeguards.

## **Does DevMan comply with GDPR?**

DevMan provides the means to have accurate data in one place (i.e. not multiple spreadsheets with varying degrees of accuracy / completeness). Quick search functionality to immediately find and access data held on any person or entity. Easily draw / extract data profile from DevMan.

We endeavour to follow industry standard best practice for security. DevMan subscriptions allow data subjects to opt in or out of receiving marketing communications.

## **Will my data be secure?**

DevMan is available over the internet and is secured with SHA-256 signed encryption SSL certificates and TLS1.2 protocol. We have partnered with Xneelo (Pty) Ltd to host client applications and their databases.

Security is a top priority, and several measures have been implemented to protect our systems and our clients' data. DevMan undertakes to uphold security standards as best as possible within budget.

# Ready to maximise your potential?

Find out how DevMan can help you to automate,  
streamline and simplify your challenges and needs.

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